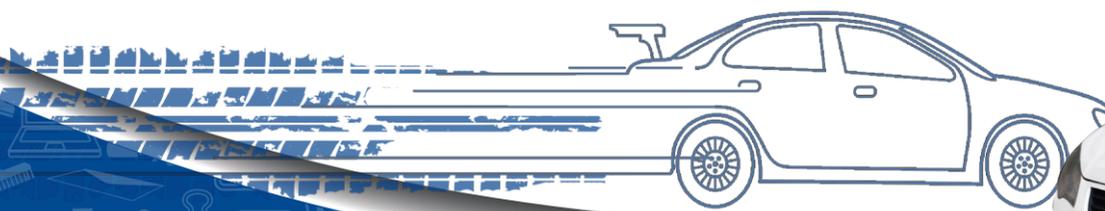


DELIVERY POLICIES



3K Office National	We deliver within a 60km radius free of charge.
4-Ways Office National	Free delivery within a 50km radius of our outlet. All furniture deliveries will be charged accordingly.
4U Office National	Free delivery in the towns of Burgersford and Lydenburg. Free delivery 50km out of these towns for orders of R1000 or more.
Access Office National	Please enquire about delivery directly from the outlet.
ANB Office National	Please enquire about delivery directly from the outlet.
Anesh Office National	Free delivery to account holders, or for purchases within 50km radius of our outlet with a minimum order of R250. Exception by negotiation.
Apex Office National	Please enquire about delivery directly from the outlet.
Bojanala Office National	Deliveries free of charge within Rustenburg region for orders above R300.00, either door-to-door or door-to-counter, depending on where you're located. If you reside outside of the Rustenburg Region but would like door to door delivery – you may send a Courier Company to Collect.
Centurion Office National	There is a minimum order value of R350.00 applicable for orders to be delivered at no charge within a 50km radius of our outlet. Delivery charges for furniture orders (if applicable) to advised per quotation.
Coastal Office National	Free delivery in Swakopmund and Walvis Bay
Copywrite Office National	Free delivery at present to surrounding areas. A delivery fee may apply for small orders, or out of area orders - R50 to R150
Data Inn Office National	Free delivery In Polokwane for orders above R150. For the rest of Limpopo we have minimum values for each route. Please enquire from the outlet.
Dot Office National	Free delivery in Gauteng
Eagle Office National	Please enquire about delivery directly from the outlet.
Edwards Office National	Please enquire about delivery directly from the outlet.
ENA Office National	Please enquire about delivery directly from the outlet.
Evergreen Office National	Delivery free of charge – Daily to the Helderberg Basin and Grabouw, Wednesdays and Fridays to the Vyeboom, Villiersdorp and Caledon.
Favourite Office National	Free delivery in Newcastle. Deliveries to outer lying areas will be charged accordingly.
Folio Office National	Free delivery in Gauteng for orders over R100
GR Pym Office National	Free delivery in Johannesburg within 24 hours.
Herald Office National	Please enquire about delivery directly from the outlet.
Hermanus Office National	Free delivery within a 40km radius of our outlet. Any deliveries further than 40km away will need to be quoted on based on size and weight of the delivery.
Hout Bay Office National	Next day delivery, free of charge within 15km radius of our outlet
Kokstad Office National	Please enquire about delivery directly from the outlet.
Maranga Phanda Office National	We charge per distance from our location. There is free delivery in the Louis Trichardt business area.
Namib Office National	Free delivery in Windhoek and surrounds for orders over N\$50
Northcliff Office National	Free delivery for account customers.
Ribbens Office National	Free delivery for account customers. Delivery charges may apply for furniture deliveries outside 50 km radius
South Coast Office National	Please enquire about delivery directly from the outlet.
Stationery for Africa Office National	Free delivery throughout Gauteng for orders over R600
Tempo Office National	Free delivery in Brits and Hartebeespoort
Ultimate Office National	Free delivery in and around Pretoria and Centurion, free delivery to the rest of Gauteng with every delivery to the value of R200. The rest of South-Africa will be quoted on placement of order
Ummsizi Office National	Free courier service to any of our 30 day account clients that have branches around the country. All other clients must request a quote on the courier fee for deliveries outside of Gauteng.
Valmac Office National	Please enquire about delivery directly from the outlet.
Wadeville Office National	Currently free delivery for account holders only.
Winelands Office National	Free delivery in Stellenbosch and Somerset West. Free delivery on Minimum order of R250 for all other surrounding areas